

**RESOLUTION OF FIXING AND ADOPTING THE BUDGET  
(SAMPLE BOARD RESOLUTION)**

\_\_\_\_\_ **SCHOOL DISTRICT NO.** \_\_\_\_\_

**RESOLUTION NUMBER** \_\_\_\_\_

WHEREAS, WAC 392-123-054 requires that the board of directors of every school district meet for the purpose of fixing and adopting the budget of the district for the ensuing fiscal year.

WHEREAS, a public notice was published announcing that on \_\_\_\_\_, 20\_\_\_\_, the Board of Directors of \_\_\_\_\_ School District No. \_\_\_\_\_, \_\_\_\_\_ County, Washington, would meet in public meeting for the purpose of fixing and adopting the 20\_\_\_\_ Fiscal Budget of the district.

WHEREAS, pursuant to RCW 28A.150.270 and WAC 392-121-445 the Board of Directors is executing a resolution as part of this budget hearing requesting approval for operating transfers from the General Fund to the Debt Service Fund and/or the Capital Projects Fund up to the amount of \$\_\_\_\_\_ and for the month(s) of \_\_\_\_\_; and

THEREFORE, BE IT RESOLVED the Board of Directors of \_\_\_\_\_ School District, \_\_\_\_\_ County, Washington, has determined that the final appropriation level of expenditures for each fund in 20\_\_\_\_ will be as follows:

**APPROPRIATION LEVEL**

- |                                 |          |
|---------------------------------|----------|
| A. General Fund                 | \$ _____ |
| B. Associated Student Body Fund | \$ _____ |
| C. Debt Service Fund            | \$ _____ |
| D. Capital Projects Fund        | \$ _____ |
| E. Transportation Vehicle Fund  | \$ _____ |

APPROVED by the Board of Directors of \_\_\_\_\_ School District No. \_\_\_\_\_, \_\_\_\_\_ County, Washington, in a special meeting thereof held on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

ATTEST:

\_\_\_\_\_  
Secretary to the Board

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
Director

\_\_\_\_\_  
Director

\_\_\_\_\_  
Director

\_\_\_\_\_  
Director

\_\_\_\_\_  
Director